



Timmerman Elementary School

700 W. Pecan Pflugerville, TX 78660

*Sara Watson, Principal
Rose Rolater, Asst.Principal
Donna Sommerfeld, Counselor*

Dear Parents,

At Timmerman, we use a number system for dismissal. Our purpose in using this system is to provide a safe, efficient method to our daily dismissal process. Please read below to help gain a better understanding of how the number system works.

Students who are picked up after school will have an assigned number. Siblings will share the same number. At the end of the day, teachers will give the students a badge with the number on it. Those adults who routinely pick-up their children will have the same number on a placard which should be placed on the passenger side dash so that it is easily visible or carry the placard with them up to the teacher inside the building.

Car Riders:

We will use a single lane pickup each afternoon. The pick-up lane is located at the front of the school, along the sidewalk. When you pull up in the pick-up lane, a teacher will read your number. As students are picked up you will be directed to move forward. Please watch our teacher attendants for this signal. Drivers need to remain in their cars at all times. This is for the safety of our staff, students, and you the parents.

Parents who walk up to the school:

Should you choose to walk up to the school and pick up your child from the grade level teacher, you will need to park your car in the front parking lot and walk up to the school. All parent pick up students will walk to the foyer and wait with the car-riders at the 2:45 dismissal bell. Upon arrival of the students, a dismissal teacher will begin releasing students to their guardians. Once again please remember to carry your placard with your dismissal number to show the teacher. Please stand behind the stantion and a staff member will call your child to you.

At Meet the Teacher Night you should have let your child's teacher know how they will get home each day. Should this method change for any reason or length of time (one day/a week/permanently), we ask that you put this in writing via a note to the teacher or in an email. Once again this is for your child's safety.

We have found that students are safely dismissed by 3:00 each day. Typically, during the first week of school this process might take a bit longer as we are all learning the dismissal process as a community. By the end of the first week I am most certain you will see our dismissal time decrease significantly.

With your help, we'll make this a smooth, safe process. Don't hesitate to contact the office with any further questions at 512-594-4200. I'm looking forward to another wonderful year with the families of TES!!

Sara Watson
Principal